



**WAYLAND BAPTIST UNIVERSITY
VIRTUAL CAMPUS
SCHOOL OF CHRISTIAN STUDIES**

Wayland Mission Statement: Wayland Baptist University exists to educate students in an academically challenging, learning-focused, and distinctively Christian environment for professional success, and service to God and humankind.

Course Title and Number: MNST 5321 VC01 Issues in Co-Vocational Ministry

Term: Winter 2019

Name of Instructor: Dr. Brent Schlittenhart

Office Phone Number and WBU Email Address: Office: 808-488-8570; Home: 808-234-6960; schlittenhartb@wbu.edu; or schlittenhartb@yahoo.com; Please use the wbu.edu email for primary correspondence. You are free to call me at home but remember the time difference since I live in Hawaii.

Office Hours, Building, and Location: The professor is available by appointment. Office Location is 599 Farrington Hwy, Suite 300, Kapolei, HI 96707

Class Meeting Time and Location: Virtual Campus November 11, 2019 through February 15, 2020

Catalog Description: Research into the biblical principles, historical roots, and current issues of co-vocational ministry, with emphasis on the unique nature and potential problems of serving in co-vocational ministry and practical skills and strategies for success in personal, professional, and ministerial roles.

Prerequisites: None

Required Textbook(s) and/or Resource Material: Dennis Bickers, *The Work of the Bivocational Minister*, 2007, Judson Press, ISBN 9780817015107. Karl Vaters, *Small Church Essentials: Field Tested Principles for Leading a Congregation of Under 250*, 2018, Moody Publishers, ISBN: 9780802418067. Glenn C. Daman, *Shepherding the Small Church*, 2008 2nd edition, Kregel Publications, ISBN: 9780825425004. Dennis Bickers, *The Art and Practice of Bivocational Ministry: A Pastor's Guide*. 2013, Beacon Hill Press, ISBN: 9780834130951. Brandon J. O'Brien, *The Strategically Small Church: Intimate, Nimble, Authentic, and Effective*. 2010, Bethany House, ISBN: 9780764207839.

The professor will provide additional word documents and possible articles and websites posted on Blackboard for you to read throughout the course of the term.

Course Outcome Competencies: Students will:

1. Demonstrate knowledge and understanding of biblical principles and historical roots of co-vocational ministry.
2. Demonstrate an understanding and application of skills and strategies necessary in co-vocational ministry.
3. Analyze and evaluate the current issues and potential problems encountered in co-vocational ministry.
4. Analyze, formulate, and evaluate the trends and avenues of co-vocational ministry in contemporary contexts.

Attendance Requirements: Online Attendance Policy

Online Students: Students are expected to participate in all required instructional activities in their courses. Online courses are no different in this regard; however, participation must be defined in a different manner. Student “attendance” in an online course is defined as active participation in the course as described in the course syllabus. Instructors in online courses are responsible for providing students with clear instructions for how they are required to participate in the course. Additionally, instructors are responsible for incorporating specific instructional activities within their course and will, at a minimum, have weekly mechanisms for documenting student participation. These mechanisms may include, but are not limited to, participating in a weekly discussion board, submitting/completing assignments in Blackboard, or communicating with the instructor. Students aware of necessary absences must inform the professor with as much advance notice as possible in order to make appropriate arrangements. Any student absent 25 percent or more of the online course, i.e., non-participatory during 3 or more weeks of an 11 week term, may receive an F for that course. Instructors may also file a Report of Unsatisfactory Progress for students with excessive non-participation. Any student who has not actively participated in an online class prior to the census date for any given term is considered a “no-show” and will be administratively withdrawn from the class without record. To be counted as actively participating, it is not sufficient to log in and view the course. The student must be submitting work as described in the course syllabus. Additional attendance and participation policies for each course, as defined by the instructor in the course syllabus, are considered a part of the university’s attendance policy.

Students are expected and required to meet deadlines. You are personally accountable for anticipating unforeseen delays.

Disability Statement: In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291- 3765. Documentation of a disability must accompany any request for accommodations.”

Course Requirements and Grading Criteria:

1. Each student will read the assigned readings in the textbooks, other posted readings, and the lecture notes.
2. A discussion board will be set up on Blackboard for students to post **thoughtful and reflective (200 minimum words)** responses to various questions. This assignment is called the **Student Posting** on the course outline and calendar. Students must submit their **Student Posting** by 11:59 P.M. on Sunday. Students will need to read everyone's postings and respond to at least one **Student Posting** each week that a **Student Response** is due. This assignment is called the **Student Response** on the course outline and calendar. The **Student Response (150 minimum words)** is due by 11:59 P.M. on Sunday but the dialogue, and therefore the grade, will be better if students submit their responses earlier in the week. Your **Discussion Board** grade will be higher if you interact with more students throughout the week with other responses that do not have to meet the minimum word requirement. Your response should be thoughtful and advance the dialogue. Just saying "I agree or disagree with your comment" or an "I think the same" to someone else's thoughts will not be considered an adequate response. I expect that there will be different views and disagreements and some of these differences will be passionate. However, students must respect each other and express their disagreements in a manner that is civil and honorable. The professor will not tolerate personal attacks on other students and their views. We need to disagree in ways that are respectful of each other. **I will give one grade for each discussion board forum. The grade will include both your student posting and your student responses, so make sure that you do an adequate job on both parts of the discussion board.**
3. Each student will submit a **Blog Entry (200 minimum words)** on designated weeks in the course outline and calendar highlighting significant points that stand out through the lecture notes or the reading assignments for that week. Students need to read each other's blogs and are welcome to make comments. The blog entry is due at 11:59 P.M. on Sunday.
The Student Postings, Student Responses, and the Blog Entries promote discussion and dialogue and therefore enhance the learning experiences of the students. The blog entries are opportunities for students to point out and discuss other things in the lecture notes and readings that the professor has not asked about in the Discussion Board.
4. Each student will take a midterm and a final exam. The exam may cover all reading assignments and lecture material. The professor will provide a study guide as the exam dates get closer. The exams are not proctored. The exams will be given on Blackboard and the student will have most of the week to take the exam, however, once the exam is started there will be a time limit for answering the questions. **No notes or texts can be used by the student while taking the exam.**
5. Each student will write a research paper on a significant issue one can experience in co-vocational ministry. The paper needs to follow the Turabian format by using the WBU Religion Writing Lab Style Guide that I provide in form and documentation and use footnotes in the paper. The paper needs to include a title page, and a bibliography in addition to the 10-15 pages of text and requires a minimum of fifteen sources. Margins for the paper need to conform to the writing lab style guide, use 10 or 12 New Times Roman font, and double space. The professor will grade the paper according to the rubric posted on Blackboard. The student needs to submit the finished paper to the professor through email and safe assignment. The best way to do this is in order to keep the formatting correct is to make three separate word documents (one for the title page; 1 for the body of the paper, and 1 for the bibliography) and attach them to an email that you send to the professor. The body of the paper needs to be submitted through safe assignment in Blackboard.
6. Each student will write a 5 to 8 page critical book review on *The Art and Practice of Bivocational Ministry* or *The Strategically Small Church*. The book review needs to have a title page, an analysis and evaluation of the book's contents highlighting the strengths and weaknesses of the book. Quotations from the book in the review can be referenced parenthetically with just the page number. The student

can use book reviews from journal articles to assist in the analysis and evaluation of the book as long as they are properly documented and footnoted and then included in a bibliography page. The student will write a one page essay on the most valuable things they learned from the book on which they did not write the book review. The one page essay will be factored into the overall book review grade.

7. Each student will produce an Appendices Report. The student will read the six appendices in *Shepherding the Small Church* and choose any three out of the six to evaluate and write a three page response in evaluating the benefits and how you could use the appendices you chose in a co-vocational ministry context.

Resources:

The student can request many resources through the WBU main campus library and have them mailed directly to his/her home at no cost to the student. While you will be using the Bible, it does not count as one of your minimum resources, however, when referencing a verse from the Bible follow the directions in the Writing Lab Manual and when referencing a study note from the *NIV Study Bible* use the form for one general editor. **START YOUR RESEARCH EARLY!**

All time deadlines correspond to the Central Time Zone in Plainview, TX. The assignments are due at 11:59 PM on the Due Date.

Course Evaluation:

University Grading System

A	90-100	I	INCOMPLETE**
B	80-89	Cr	FOR CREDIT
C	70-79	NCr	NO CREDIT
D	60-69	WP	WITHDRAWAL PASSING
F	BELOW 60	WF	WITHDRAWAL FAILING
		W	WITHDRAWAL

** A grade of incomplete is changed if the work required is completed prior to the last day of the next long (10-15 weeks) term, unless the instructor designates an earlier date for completion. If the work is not completed by the appropriate date, the I is converted to a grade of F. An incomplete notation cannot remain on the student’s permanent record and must be replaced by the qualitative grade (A-F) by the date specified in the official University calendar of the next regular term. An incomplete turned to a qualitative grade will be indicated by the notation I/grade on the student transcript.

Procedure for computations of final grade

- 1. Midterm Exam: 20%
- 2. Final exam: 20%
- 3. Research Paper: 20%
- 4. Discussion Board Average 10%
- 5. Blog Average 10%
- 6. Book Review 10%
- 7. Appendices Report 10%

Late assignments will not receive full credit and will usually receive a five point minimum reduction.

Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Executive Vice President/Provost to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

Tentative Schedule: Course Outline and Calendar

Week 1 11/11—11/17/2019 Introduction, importance and calling of co-vocational ministry
Reading: Bickers *The Work* chapter 1; Vater Chapters 1,2,3
Student Posting 1 and Blog 1 due 11/17

Week 2 11/18—11/24/2019 Understanding co-vocational ministry and its historical roots
Reading: Bickers *The Work* chapter 2; Daman chapters 1-2
Student Response 1 and Student Posting 2 due 11/24

11/25—12/01/2019 Thanksgiving Break

Week 3 12/02—12/08/2019 Issues of Context in Co-vocational ministry
Reading: Bickers *The Work* chapters 3-4; Vater chapters 4-5
Student Response 2 and Blog 2 due 12/08

Week 4 12/09—12/15/2019 Issues of theology, growth, and health in co-vocational ministry
Reading: Vater chapters 6-7; Daman chapter 3
Student Posting 3 and Blog 3 due 12/15

Week 5 12/16—12/22/2019 Developing character in the church in co-vocational ministry
Reading: Daman chapters 4-5
Student Response 3 and Midterm Exam due 12/22

12/23/2019—01/05/2020 Christmas Break

Week 6 01/06—01/12/2020 Challenges and Opportunities in co-vocational ministry
Reading : Bickers *The Work* chapters 5-8
Student Posting 4 and Blog 4 Due 01/12

Week 7 01/13—01/19/2020 Issues of mission in co-vocational ministry
Reading: Daman chapters 6-8
Student Response 4 and Blog 5 due 01/19

Week 8 01/20—01/26/2020 Issues of vision in co-vocational ministry
Reading: Daman chapters 9-10; Vater chapter 8
Student Posting 5 and Blog 6 due 01/26

Week 9 **01/27—02/02/2020** **Issues of discovery and development in co-vocational ministry**
Reading: **Vater chapters 9-12**
Student Response 5 and Student Posting 6, and Book Review due on 02/02

Week 10 **02/03—02/09/2020** **Issues of ministries and planning in co-vocational ministry**
Reading: **Vater chapters 13-17**
Student Response 6 and Research Paper Due 02/09

Week 11 **02/10—02/15/2020** **Final Exam and Appendices Report due on Saturday**
02/15

Additional Information:

Academic Honesty (Plagiarism): University students are expected to conduct themselves according to the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, forgery, or plagiarism. (Plagiarism is the presentation of the work of another as one's own work.) It is the student's responsibility to be familiar with penalties associated with plagiarism stated in the catalog.

Method of Instruction: Online through Blackboard and the Virtual Campus;
Lecture/Split level

Internet Access

All Virtual Campus students are required to have access to the Internet, an e-mail account, and access to a computer with Microsoft word processing capability. All information exchanges, homework assignments, exams, and other requirements for this course will be conducted via Wayland Baptist University's Blackboard, e-mail/email attachment(s). Use of anti-virus software for computer is highly recommended. If you have not activated your Wayland email account this is a good time to do so. Important announcements and other information can be emailed to your Wayland account directly from Blackboard.